



**IFM-SEI**  
international falcon movement  
socialist educational international

**International Committee 2018/20ii**

15-16 June 2018  
Brussels, Belgium

**Candidate membership application - OMA**

## **Candidate membership application - Oyoun Masr Association for Cultural and Social Development (OMA)**

### **Organisational overview**

Permanent headquarters: Alexandria, Egypt  
Established: April 2004  
Website: [www.oyounmasr.com](http://www.oyounmasr.com) / [www.cawceypt.com](http://www.cawceypt.com)  
Number of members: 549

### **Application documents submitted:**

- A completed membership application form
- Statutes, aims and principles and other governing documents of the organisation in either English or Spanish
- A resolution passed by a statutory body of the organisation accepting the aims and principles and constitution of IFM-SEI
- A recent activity report and/or annual report
- A recommendation from an existing member organisation if possible

### **Additional documents (not requested):**

- Organisational structure

### **Criteria for IFM-SEI membership:**

1. Accept the aims and principles and constitution of IFM-SEI
2. Be primarily by and for children and young people and hold regular activities with them
3. Undertake educational work using non-formal education methodology
4. Ensure participation of children and young people in your decision-making structures
5. Ensure gender equality in your structures and activities
6. Have a democratic structure with the governing documents sent to the IFM-SEI in Spanish, French or English
7. Not be a member of any other international organisation that goes against the aims and principles of IFM-SEI





## IFM-SEI candidate membership application form

### Components of a completed application:

1. A completed membership application form
2. Statutes, aims and principles and other governing documents of the organisation in either English or Spanish
3. A resolution passed by a statutory body of the organisation accepting the aims and principles and constitution of IFM-SEI
4. A recent activity report and/or annual report
5. A recommendation from an existing member organisation if possible
6. Send all documents to [contact@ifm-sei.org](mailto:contact@ifm-sei.org)

### All members and candidate organisations must:

- Accept the aims and principles and constitution of IFM-SEI
- Be primarily by and for children and young people and hold regular activities with them
- Undertake educational work using non-formal education methodology
- Ensure participation of children and young people in their decision-making structures
- Ensure gender equality in their structures and activities
- Have a democratic structure with the governing documents sent to the IFM-SEI in Spanish, French or English
- Not be a member of any other international organisation that goes against the aims and principles of IFM-SEI

**Note: The application must be completed in English, Spanish or French.**

### Part 1: Contact details

Name of the organisation and, if any, acronym of the organisation	Oyoun Masr Association for Cultural and Social Development, OMA
Permanent headquarters	4 Toson St., El-Maamoura El-Balad, Alexandria, Egypt
Postal address, if different from headquarters address	
Contact phone number(s)	+201000007093
Name and position of contact person	Mostafa Abbas Head of Board of Directors
E-mail address	<a href="mailto:mostafa@oyounmasr.com">mostafa@oyounmasr.com</a> <a href="mailto:oyounmasr@hotmail.com">oyounmasr@hotmail.com</a>
Website	<a href="http://www.oyounmasr.com">www.oyounmasr.com</a> <a href="http://www.cawcegypt.com">www.cawcegypt.com</a>



## Part 2: Aims and activities

### a) Outline your motivation to join IFM-SEI as a global socialist movement.

One of our organisation's aims is to equip the leaders of the tomorrow's world with the basic knowledge and practical skills for being active citizens to make positive changes in their communities.

We have run a series of activities in which we promoted children's rights, critical thinking, democracy and international solidarity. Being a member of IFM-SEI will expand our network of contacts, and broaden our knowledge being exposed to different approaches and initiatives related to international non formal education.

We are willing to share our practical experience in this field and contribute to promote the philosophy of IFM-SEI in North Africa and Euro-Mediterranean area.

### b) Summarise the aims and purposes of your organisation.

Vision: Euro-Mediterranean Citizenship, Sense of Belonging of each and every one.

Mission: Spreading social peace, coexistence, dialogue between cultures and discarding conflicts and stereotypes among the different cultures.

The main goals of the association, which we are seeking to achieve are:

1) To spread the culture of peace of non-violence and no conflicts in general for the sake of:

- Creating a connected international community of volunteered youth, for sharing knowledge and providing the mutual support and information.
- Spreading both social peace and dialogue between cultures; the peace of non-violence and discarding conflicts through many programs and projects.
- Emerging the role of art and music heritage to unite people.
- Providing guidance, support and help for youth in those places all over the world where there are violence, conflicts and/or racism.
- Emerging the role of youth and testing their potentials under the routine regime of the senior authorities' initiations; to achieve peace through activation of civil society performance in this issue.
- Providing reports and guidelines for decision makers about the needs of international community to achieve peace and discarding violence and terrorism.

2) To encourage the culture of voluntary work and Human Rights protection among young people, through:

- Cultural and social awareness for the different sectors of the society, especially youth.
- Discussing youth problems and trying to find logical and practical solutions for them.
- Studying and establishing the projects which aim at servicing Human Rights programs in



general.

3) To develop youth' skills through:

- Encouraging the co-operation between the associations and foundations of civil society and youth.
- Arranging training courses which aim at creating young, qualified and distinguishing cadres in all fields, in cooperation with the specialized centre and authorities.
- Studying and establishing the projects that aim at servicing and developing society and achieving the sustainable development.

**c) Give examples of your recent projects and/or activities.**

1. EgyptAble Festival: <http://www.cawcegypt.com/egyptable-festival>

2. Sexual and Gender-Based Violence Prevention, Protection, and Response for Syrian Refugees in Egypt

- Legal consults
- Awareness sessions
- Legal support

3. "Organic life" project:

Egyptian citizen suffers from food contamination concerns Due to the prevalence of unattended usage of pesticides and agricultural chemicals and fertilizers, which Led to the spread of many diseases such as kidney failure, liver and cancer, etc.

4. The project of "Made in EuroMed", [www.madeineuromed.eu](http://www.madeineuromed.eu)  
<https://www.youtube.com/watch?v=s1JjXitNi7I>

Alexandria - Egypt, 25th : 31st January 2014 in the framework of EuroMed youth program IV, Action III: Partnership Building Activities, In partnership with youth organizations from France, Latvia, Italy, Tunis and Morocco, which aimed to develop of the intra-regional trade between the Mediterranean countries and the European Union countries, Especially from south to north of Mediterranean sea.

Through develop the culture of CSR in EuroMed Countries to create new job opportunities and to achieve the real development in the south countries by new website database as a social community [www.madeineuromed.com](http://www.madeineuromed.com)

Also, logo as a social Label on all products which will export from south to north named "support youth" as a supporter idea in the marketing process with the customers to the supporters companies.

In order to eliminate the phenomenon of illegal immigration which affecting negatively to European community; economically, socially and culturally through voluntary youth work in this project.

5. The project "Civilization Ambassadors Winter Camp", [www.cawcegypt.com](http://www.cawcegypt.com)





6. In short and fruitful project.

The main Idea is to gather young people from different four urban and rural areas around Egypt from 20 governorates in partnership with UNESCO Cairo office who didn't have the chance to contact and experience the real political and human rights fields and those who can act as multipliers in their local communities so we can spread the culture of freedom, opinion expression and active participation by the local and familiar young people of the same areas who can easily gain the trust of other normal young people so they can come out -their selves- with creative ideas and practical initiatives to be done by help of local stakeholders and local people which will motivate the surrounding people to have active participation so we can reach the unreachable young people and give them the chance to be an active part of the society.

<https://www.youtube.com/watch?v=MM-8jwXeetc>

7. Cultural Innovators Network <http://culturalinnovatorsnetwork.org/>

Organizing Annual Cultural Innovators Days in partnership with the Cultural Innovators Network and an umbrella for the Local Cultural Innovators Network in Egypt.

**# Quick Facts about our association:**

- OMA is a member of the Mediterranean Autonomous Network of Youth - Cosenza, Italy.
- OMA Egypt obtained the prize of the last Prof. Adel Abou-Zahra in the field of the freedom of expressing opinion and dialogue, from Bibliotheca Alexandrina, at the closing session of "The Arab Reformation Conference" (March 2006).
- OMA Egypt mentioned in the booklet of "The Successful Experiences in the Arab World", which was issued in the Arab Youth Conference "Culture of Thinking and Reformation" (February 2007), Bibliotheca Alexandrina.
- OMA Egypt is the first elected head of Egyptian National Network of Anna-Lindh Euro-Med Foundation for Dialogue between Cultures 2012/2013.
- OMA Egypt is a member of the Union's regional civil societies and private institutions in Alexandria, Egypt.
- OMA Egypt, The former head of the North African network, African Youth Panel under the Danish African Commission 2010/2012.
- OMA's head of board of directors in Egypt Mr. Mostafa Abbas, is the spokesman of youth culture committee of the supreme council of culture, Egypt.
- OMA Egypt is the head of the Egyptian National Network of the Euro-Med Youth Federation.



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- OMA's head of board of directors in Egypt Mr. Mostafa Abbas, is the head of the Euro-Med Youth Federation, Brussels and Berlin.
- OMA's Vice-Head of board of directors Mrs. Salwa El-Shaer, is the Head of the International Federation of Egyptian women in Europe, Amsterdam.
- OMA Netherlands is a member of the Dutch National Network of Anna-Lindh Euro-Med Foundation for Dialogue between Cultures.
- OMA Netherlands is the head of the Dutch National Network of the Euro-Med Youth Federation.



**d) Please briefly describe your next year planning of projects and/or activities.**

In the near future we are going to develop a mobile application targeting high schools. The central idea is to offer to the teenagers hands on experience on how news are produced. To be more precise, this application will connect media, schools and students. Students, are the main target group, they will be given the possibility to make the difference between real and fake news as due to the social media they are exposed to a wide pool of information. Teenagers represent a vulnerable group easy to be manipulated via social media, this is why we consider necessary to make them aware of power of media. We are also going to organize workshops to encourage discussions between reporters and high school students.

In May 2018, we are going to launch Made in Euro-Med platform online that aims to develop intra-regional trade between the Mediterranean countries and European Union countries, especially the ones from south to north of the Mediterranean Sea. The project idea is based on the culture of CSR (Corporate Social Responsibility) in Euro-Mediterranean region. The main goal is to create a common ground where companies, NGOs and activists can work together, develop opportunities and exchange benefits on a social community online.

The platform addresses to the following groups:

1. Change makers: volunteers, interns, job seekers
2. Companies: producers, merchants, exporters, importers
3. Partners: civil society organizations, NGOs.

A common social label will be used on all the products and/ or services of the registered companies as a LOGO - "Made in EuroMed". It is a supportive idea in the marketing process between customers and registered companies. It is a step to decrease illegal immigration that negatively affects the sending communities of migrants in the southern Mediterranean countries, as well as on the European community that receives illegal immigrants economically, socially, and culturally.

Unemployment crisis is considered one of the causes of immigration, so the work of the young people in this project will help in creating new jobs and training opportunities particularly in the southern Mediterranean countries and also in the European countries. The community users will post/find new jobs, internships and voluntary work.

The cooperation will lead to the real development in the south countries, particularly through our social business community. This will be achieved using creative ways and methods. Connecting people with different cultural, social and economic background but with same interests will lead to sustainable development on a wider scale.



In August 2018, in the framework of the International Youth Day, we are going to launch an online magazine in which young people are going to share their ideas and opinions about socialism and internationalism.

We are planning to organize the 7<sup>th</sup> edition of CAWC - Civilization Ambassadors Winter Camp. It is an international camp for worldwide youth hosted by us, OMA (Oyoum Masr Association for Cultural & Social Development). The activity aims to encourage dialogue between cultures, exploring civilizations, heritage, and being an ambassador of cultures, and civilizations in participants' schools/universities, communities and their countries in general.

**e) Please describe how non-formal education is embedded in to your movement's everyday activities.**

We are involved in EuroMed Youth program and we are also one of five active non formal organizations in Egypt that promote non formal education organizing activities in the framework of the EuroMed Youth program as a coordinator.  
 Currently , we are active with Erasmus activities as a coordinator in Amsterdam and as a partner from Egypt as well.

Part of our everyday activities include organizing workshops, seminars, open space debates, and camps for young people and children.  
 We organize workshops promoting digital education among young people and children, teaching them how to create leaflets to promote peace, solidarity and children's rights in the local communities.

**f) Which educational aspects do you work on in your organisation?**

Socialism	
Human and children's rights	X
Social inclusion	X
Gender equality and feminism	X
Sexual diversity and LGBTQI	
Sustainable development	X
Peace	X
Youth policy	X
Political participation	X
Anti-racism	X
Anti-capitalism	
Other (please specify)	X
Voluntary work	
Other (please specify)	



### Part 3: Structure of the organisation

Date of registration or date of establishment	27/04/2004
Number of members	549
Number of regions the organisation is active in	2 North Africa Euro-Mediterranean
Is the organisation affiliated with another international organisation or institution? If yes, which?	No

**a. Describe the structure and the decision-making process in your organisation (governing bodies, elections, etc.). Please mention also the number of women in statutory bodies of the organisation.**

All members are part of the general assembly and we have an election for selecting 9 members as board of directors for 2 years. In order to ensure gender balance, there are allocated at least 4 places to females.

We are looking to support our active youth volunteers to develop their knowledge, attitude, leadership and organizational skills by offering them the opportunity to lead, organize and coordinate the internal committees in our organization and activities.

The advisory board is formed by 5 women and they are coordinating activities aiming to empower young females economically, socially and culturally via handicrafts and civic non formal education activities. This board are supervising that the gender equality is ensured in all our activities.

Kindly find attached the structure of our association.



**b. Describe how children and young people are involved in the decision-making process of the organisation.**

We have a limited age for our organizational bodies, the board of directors and managing teams of the internal committees, allocated at least 90% from 18 to 35 years old.

We established our association as an initiative of students union of schools and universities as following,

In 1997, a group of Egyptian youth, started their activities in Students' Union in Secondary Schools in the "Mountazah Education zone", Alexandria. They agreed to have as objectives to achieve understanding among the Egyptian youth, to promote the voluntary work and social entrepreneurship, to increase the community participation in the Civil Society Organizations, to promote human rights principles and democratic participation.

After joining the university in September 2000, Mostafa Abbas-head of Students' Union in Gamal Abd El-Nasser Military High School for pioneers- suggested forming "Oyoun Masr"(Egypt Eyes) clans inside faculties and universities, embracing the same objectives of non formal education activities. It was a unique experience which raised students' awareness and interest in the clans. Soon the idea spread in many universities in Egypt.

In 2003, our special hardworking made the Egyptian minister of Youth at that time, Dr. Ali Al-Deen Helal to describe it as being a "good and remarkable activity".

By the efforts of young people, the dream came true and Oyoun Masr Association was declared under the number 1639 on 27/04/2004 for cultural and social development in the Directorate of Social Affairs in Alexandria, the oldest one of the founders is 20 years old!

In January 2015 it was established our headquarter on the other side of the Mediterranean, in Amsterdam, the Netherlands in partnership with the Egyptian youth community in Amsterdam, to foster the Euro-Mediterranean Citizenship, sense of belonging of each and everyone.

The Advisory Board organizes bi annual researches and surveys among children, students and young people from the local communities to observe their areas of interest, and to involve them in designing the activities targeting them at local, national, regional and international levels.



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#### Part 4: Declaration

We declare that we have answered the questions contained in this form to the best of our knowledge and that if granted candidate status, our organisation will act in accordance with the aims, principles and constitution of the IFM-SEI.

The undersigned is duly authorised to sign this declaration on behalf of the organisation.

Name and position: Mostafa Abbas, Head of board of directors

Place and date: Alexandria, 31<sup>st</sup> March 2018

Signature





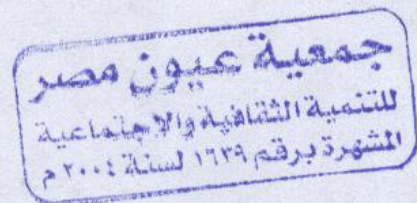
*Governorate of Alexandria*  
Directorate of Social Affairs  
**The Regional Union of Civil  
Associations and Institutes**

Statute Rules

- To the association: *Eyoun Masr for Cultural and Social Développement.*
- Registration no.: 1639 dated 27/4/2004.
- In directorate of: *Social Affairs in Alexandria.*

**In Accordance with Rules of Law 84/2002  
For  
Civil Associations and Institutes**

- Administration of: *downtown* for the Social Affairs
- Association settled in: *274 Malak Hifni St., Sedi Beshir Bahari, Alexandria, Egypt.*
- Association's Field of Activity:
  - 1- *Cultural and Social Awareness for the different segments of communit.*
  - 2- *unemployment and different youth problems.*
  - 3- *encouraging the cooperation between the Associations and Institutes of voluntarily work and youth.*





## Association's Name, Type and Field of Activity

### Geographical Territory and Administration Center

#### Clause (1)

In 25/12/2003 who signed the statute agreed upon establishing:  
An association with the name: *Eyoun Masr for Cultural and Social Development.*  
Its address: *274 Malak Hifni St., Sedi Beshir Bahari, Alexandria, Egypt.*  
Its term: not limited .

#### Clause (2)

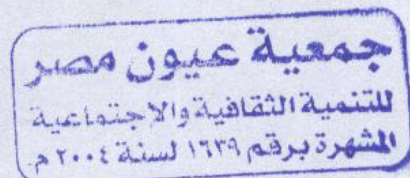
Association's Type and Field of Activity:

1. *Cultural and Social Awareness for the different segments of community.*
2. *Unemployment and different youth problems.*
3. *Encouraging the cooperation between the Associations and Institutes of voluntarily work and youth*

#### Clause (3)

Activities: the association is working on achieving its purposes in those fields through the following activities:

1. *Attending cultural lectures which are non-traditional in method, location and treatment.*
2. *Sessions of discussion on a level of private seminars.*
3. *Field visits to the official and civil public institutes.*
4. *Organizing training courses for youth in cooperation with the specialized centers and systems.*
5. *Organizing cultural and sport competitions which have purpose between the youth.*
6. *Organizing festivals, conferences and markets which serve the community.*
7. *Sponsoring the talented persons in sport and art.*
8. *Establishing projects which participates in maintaining and developing the environment.*
9. *Editing studies and researches which support the development process.*
10. *Cooperating with the centers and councils which aim to childhood and maternity caring.*
11. *Studying and establishing the projects which aim to serve and develop the local community.*





#### Clause (4)

Its geographical territory: at the level of the republic.

Addresses of its administration center headquarter: 274 Malak Hifni St., Sedi Beshir Bahari, Alexandria, Egypt.

#### Clause (5)

Agreed upon that the purposes or the activities of the association include no of those mentioned in articles 1, 2, 3, 4 of the clause (11) of the law, furthermore not to practice speculation.

### Chapter Two

#### Financial Aspects

#### Clause (6)

Association's resources and method of usage:

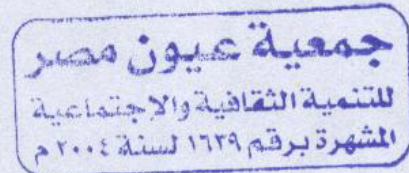
First: the resources consist of:

1. Members' subscriptions.
2. Donations, whiffs, wills, gifts, and aids.
3. Governmental benefits.
4. The other resources which the board agrees upon, taking into consideration rules of clause (17) of the law and articles (56, 57, 58) of the executive rules.
5. Yielding of charity markets, exhibitions and sport competitions.
6. Revenue of its investments or its productive and service projects.

Second: the fiscal year for the association begin at 1/1/ and end at 31/12/ of each calendar year.

Third: the association's treasuries are to be deposited by its name which is registered in : Masr International bank (Branch: *Miami*) .

Forth: as a term to disbursement any sum of the association's treasuries, the disbursement voucher must be signed by the fund keeper and the association's C.E.O. or his deputy.





### **Clause (7)**

1. The association's treasuries are dedicated mainly to disbursements to achieve its purposes.
2. The association has the right to possess holdings in order to be able to achieve its purposes, as long as the general assembly has agreed before the possessing take place or with a statement of recognition afterwards.
3. The association has the right to invest its excessive revenues at those fields which has high potential gains to guarantee having a constant resource of revenue, or to reinvest it in its productivity and service projects (in accordance with rules of article 59 of the executive rules).

### **Clause (8)**

The association's staff is to be assigned as follow:

1. Assigning in accordance with rules of labor law no. 137/ 1981.
2. Mandate request of the governmental mandators workers in accordance with rules of article (12) of the law.
3. Persons who volunteer to take over any of the association's tasks of the association's members or other persons.

### **Clause (9)**

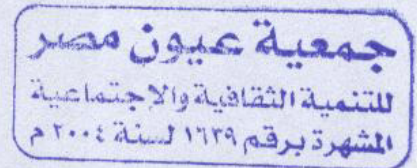
At the termination of the association with disbandment (optionally or administratively) or termination of its term stated in clause (1) of this statute, if this term was not renewed then the association's treasuries to any of the following organizations:

1. The fund of civil associations and institutions.

### **Clause (10)**

The association is to keep at its administration center, all the records, documents and correspondences; and all these records must be stamped by the administrative organization before using it.

Every member of the association may review any of these records and document in accordance with rules of article (62) of the executive rules.





### **Clause (11)**

All the association's expenses are to be wrote down in books, demonstrating in details the expenses, revenues, denotation and its sources in accordance with the models attached to the executive rules of the law 84/2002.

If the expenses or the revenues exceed twenty thousand pounds, then the terminal account is to be checked by an auditor, who is registered in auditors' tables, to submit a report about it to the general assembly, one month at least, before its meeting.

### **Clause (12)**

Any modification of the rules of this statute; is to be carried out according a decision the unusual general assembly and to be sent to the administrative organization to be signed in the tabloid registration record of the statute.

### **Clause (13)**

The association may practice its activity through its branches; also it may practice one of its activities outside the governorate where its administration center is, in this case it should follow, for practicing this activity, the rules of the forth paragraph of article (48) of the executive rules.

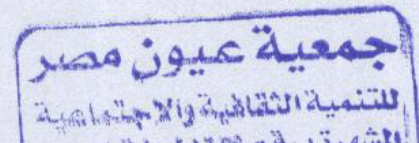
If it established one branch or more inside the governorate where its administration center is or in other governorates, then this branch should follow the association's instructions concerning all the branch's work, activities and administration as it is considered an extent of the association.

The branch may not infringe any of the association's instructions or advices.

The branch has the right to be represented in the membership of the association's board by the percentage which is settled by the general assembly relatively to the branch's activities.

It may be there a regulation for the branch which is issued by a decision of the association's board after the general assembly's consent, this regulation demonstrates:

1. The branch's address.
2. The type of activity which it practices.
3. The geographical territory where it practices its activity.
4. The financial treasuries dedicated t the branch.
5. The permanent resources to fund the branch.
6. Who administrate the branch and how, he or they are assigned.
7. The relation between the membership at the association and the membership at the branch.
8. The term of the branch's activity, if its establishment was for a limited period.





## Chapter Three

### Membership

#### Clause (14)

##### Member's requirements:

1. Has a good reputation and behavior.
2. *No requirements concerning qualifications, age or experience* (qualification/ age/ experience).
3. To submit a joining request with membership sharing *twelve pounds*, it should be declared in this request his name, age, nationality, address, profession and the payment method. Paying the membership sharing gives him no rights before the board's decision to accept him as a member in the association.

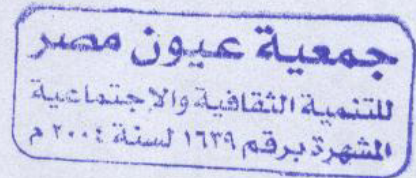
#### Clause (15)

##### The membership divided into (active/ affiliated/ emeritus) member:

1. The active member: the member who participated in establishing the association since it was established or who submitted a joining request to the association, fulfilled all the membership requirements, the board accepted his membership, has the right to attend the general assembly meetings and has the right to candidate to the board's membership.
2. The affiliated member: he is the member who does not fulfill the full membership requirements and the board accepted his membership as affiliated. He has the all right of the active member except for the right to attend the general assembly meetings and the right to candidate to the board's membership.
3. The emeritus member: who provide worthful services, fiscally or morally, to the association and has no right to attend the general assembly meetings or to candidate to the board's membership.

#### Clause (16)

The annual membership sharing for the active/ affiliated/ emeritus member is 12 pounds, paid annually/ ~~monthly~~ according to the request of the member, at all cases the membership sharing should be paid before the end of the fiscal year. If any of the members joined the association during the fiscal year, then he does not pay except for the sum which corresponds to the rest period of the year.





### Clause (17)

The member loses his membership at the following cases:

1. Resigning or withdrawing from the association, the member must notify the association by a registered letter; this does not deny the association's right to ask for the due payment or the treasuries which the member has.
2. Death.
3. If he lost one of the membership requirements.
4. Exclusion or dismissal from the association's membership.
  - a. If he done an act which may harm the association fiscally or morally.
  - b. If he made an advantage of his membership for his own interest.
5. If the membership sharing was over due for four months, as long he was notified with the due time by a registered letter during the four months following the due date.

Exclusion from the membership is according to the board's decision and includes the member's name, reason of exclusion and its validation date.

The person who lost his membership must be notified during fifteen days starting the date of issuing the exclusion decision by a registered letter attached to a copy of the board's mentioned decision.

### Clause (18)

The members, who were excluded because of the over due of their membership sharing, may regain their memberships if they settled the payments.

### Clause (19)

The member, the person who lost his membership for any reason or the inheritors of a deceased member; have no right to regain the membership's fees or sharing, whiffs or donations which he had paid to the association and he has no right of the association's treasuries.

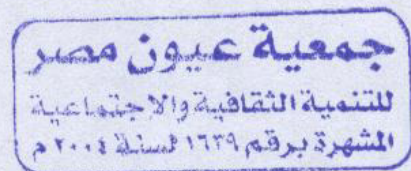
## Chapter Four

*The association's departments and the competency of each*

### First: The General Assembly

### Clause (20)

The general assembly consist of all the establishing and active members, who their membership exceed 6 months month/ year (6 months at least) and who fulfilled their obligations.





### Clause (21)

The general assembly's meeting is set by a registered letter addressed to all the members who have the right to attend it or the member receive the invitation in person with signing a delivery receipt declaring the place, date and agenda of the meeting, this invitation is addressed by:

- a. The Chairman.
- b. The person who is delegated by 25% of the members who has the right to attend the meeting.
- c. The delegated person according to article (40) of the law.
- d. The administrative organization, if it sees it is necessary to do so.

### Clause (22)

The general assembly's meeting is set in the association's headquarter; it may be set in other location inside the governorate and to be mentioned in the invitation.

A copy of the documents which presented to the assembly, are to be sent to the administrative organization and to the competence union, fifteen days at least before setting the meeting.

This union may delegate a representative to attend the meeting.

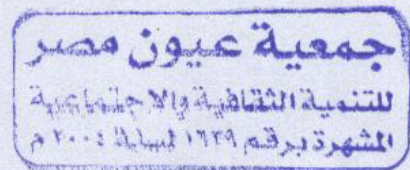
The general assembly may review other topics other than those in the agenda by the consent of the absolute majority of the collective association's members.

### Clause (23)

The general assembly set a usual meeting every year, at least during the four months following he end of the fiscal year, to review the following:

1. The budget and the terminal account.
2. Board's report of the activities during the year and accounts auditor's report.
3. The estimative budget plan of the coming year.
4. Electing new board's members instead of those who their membership was excluded or terminated.
5. Assigning the accounts auditor and setting his fees.
6. Other topics which the board sees it should be add to the agenda.

The general assembly may a usual meeting whenever it is necessary.





### Clause (24)

The general assembly set an unusual meeting to review the following:

1. Modifying the statute.
2. Dissolving the assembly, assigning one or more liquidator, setting the liquidation period and the fees of the liquidator.
3. Integrating the association with another or with some association with a public benefit.
4. Consenting to alter the association to one with a public benefit.
5. Excluding some or all board's members.
6. It may review other topics by the consent of the absolute majority of the collective association's members who attend the meeting.

### Clause (25)

The general assembly's meeting is considered correct with the attendance of the absolute majority, if the attendants are less than the meeting is postponed to another session, at least after one hour or at most after fifteen days, the session lasts for an hour.

The attendance at this case is correct as long as the members attended by themselves (without delegacy or deputyship) as a number not less than (10%) or twenty members, as long as the number of members at the first case is not less than five members.

### Clause (26)

The general assembly's member may be represented at the attendance of the general assembly by another member by a written consent, according to the following:

1. The deputyship is correct by an official delegacy.
2. The deputyship is correct by a delegacy signed by the consignor, the consignee and the person responsible for the invitation at the association and stamped by the association's stamp, ~~one day~~/ two days before the meeting (*two days*). The member may not represent more than one member.

### Clause (27)

The general assembly's member has no right to vote if he has an interest concerning the decision, except for electing the association's departments.

### Clause (28)

1. The decisions of the usual general assembly are issued by the absolute majority (the half + 1) of the attendant members.
2. The decisions of the usual general assembly are issued by the absolute majority of the active members .



### Clause (29)

The decisions of the general assembly is wrote down in the general assembly sessions record and it signed by the chairman and the secretary-general (the secretary).

### Second: The Board

#### Clause (30)

1. Consist of (a single number 9 ) elected by the general assembly from between its members.
2. The first assigning of a board through the establishing group for (a year) at most tree years.
3. Term of board's membership is 6 years. Election of the third of the board's members is renewed instead of those members who their membership is terminated, each two years, by the lot. When the board's cycle in ended after 6 years the general assembly is invited to elect another whole new board.
4. At its first meeting, the board elects the office staff (chairman – his deputy – fund keeper – secretary-general or secretary).
5. In case of the existence of foreign members, the percentage of the Egyptians board's members must equal, at least, their percentage to the collective number of association's members.

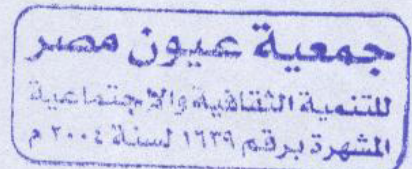
#### Clause (31)

The candidate to the board's membership should enjoy the civil rights; the following conditions may be added:

1. *To have the necessary experience to carry out the association's work, i.e. after one year of his membership.*
2. *To have a middle-level education at least.*

#### Clause (32)

The board exhibits a list of the candidates of the board's membership, at the association headquarter in a distinguished and well-trodden place, on the following day to the candidacy termination. The administrative organization is to be notified with this list during the following three days and sixteen days, at least, before the Election Day.





### Clause (33)

There may not be moonlighting between the board's membership and working at the association with fees.

The member has the right of a sum of money in return to the cost he bears in order to carry out the association's work as transportation allowance.

At the mentioned case, the board's member may not participate in voting concerning the decision of this allowance in return for the costs.

### Clause (34)

The board sets the necessary policies to run the association's affairs and he has all the authorities in this regard except for what needs the general' assembly's consent, such as:

(Selling the association's properties, mortgaging it or setting physical or unphysical rights upon it) And having a pledge loan .

The board has a chairman; who represent the association before the law-court and other parts.

### Clause (35)

The association's board must have a meeting once every three months at least, the meeting could not be correct unless there is a majority attendance.

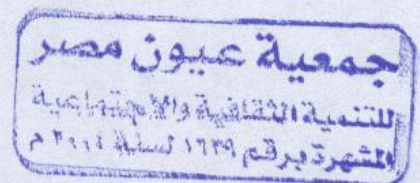
The board's decisions issued by the consent of the majority (the absolute majority of the attendants), when the votes are equals, then the group of the chairman won.

### Clause (36)

In case of a vacancy in a board's member seat on the period between two meetings of the general assembly, then the vacancy is filled by the candidates who had the highest votes at the last election held at the association and who are next to elected members. Those members, occupies those vacancies till the next general assembly's meeting to proceed the board's Election.

### Clause (37)

The board may assign a manager for the association of the board's members or of others; the assigning decision set the management tasks and the charges in return.





## Third: Board's Authorities

### Clause (38)

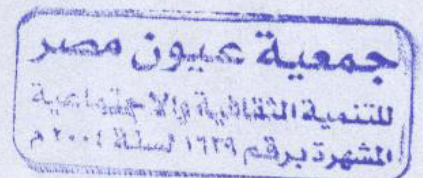
The board the necessary authorities to run the association's affaires, it has exactly the following:

1. Electing the chairman, his deputy, the fund keeper and the secretary-general (the secretary); and setting the competencies and authorities of each.
2. Arranging the internal bill to present it before the general assembly.
3. Establishing the committees to carry out he work correctly and setting the competencies of each.
4. Assigning the necessary staff for the association's work.
5. Managing the studies to determine the productive and service projects which are needed, in order to achieve the association's purposes.
6. Organizing exhibitions, parties, charity markets, sport competitions, the donation campaign which are licensed and other activities which are necessary to support the financial resources of the association.
7. Confirming the contracts and agreements which the association made.
8. Setting the value of the permanent allowance fund to pay for daily and regular expenses.
9. Arranging the terminal account of the ended fiscal year, the budget plan of the New Year and the annual report including a statement of the association's activities, its financial status and the new projects for the following year.
10. Inviting for the general assembly's meeting and applying its decisions.
11. Discussing the accounts auditor report, arranging a reply to it and its contents and present this reply before the general assembly.
12. Discussing he remarks of the administrative organization, arranging a reply to it and working on avoiding any infringes conflicts with the law, its executive regulations or the association's statute.

### Clause (39)

The board may delegate an executive committee with all or some of its competencies; this committee consists of the chairman or his deputy, the fund keeper, the secretary-general (the secretary) and members elected of and by the board. The number of the committee's members should be five at most; the committee's meeting should be every fifteen days at least, to review the association's work status as a part of its competencies. The meeting considered correct as long, at least; the third of the members are attendant. The committee's decisions wrote down in a special record and be presented before the board constantly.

The competencies of the executive committee:



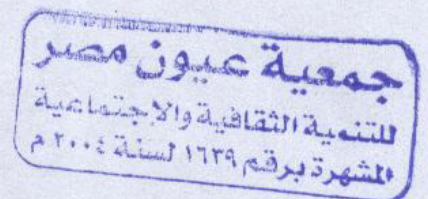


1. Confirming the financial actions as long as it is within the limits which the board allows.
2. Confirming the staff nomination, assigning them and punishing them within the limits which were set by the board and according to the rules of this statute.
3. Confirming the minute of the annual inventory.
4. Allowing disbursement of the permanent or the temporary allowance as necessary for work's conditions and needs.
5. Studying the executive policy for the projects and the new suggestion, the budget plan, accounts auditor report and replying to its remarks before presenting it before the general assembly.
6. Confirming the decisions of other committees before presenting it before the general assembly.
7. Presenting the committee's decisions to the board for confirmation, for the decisions which its delegation needs a confirmation first from the board.
8. Taking the necessary decisions in or issues which were delegated by the board to the committee.

### **Clause (40)**

#### The competencies of the board's chairman:

1. To head the sessions of the general assembly, the board and the internal committees which he attends and he has the right to invite for its meetings.
2. To represent the association before the administrative organizations and the court of law.
3. To confirm the sessions' agenda and to monitor applying the decisions.
4. Signing all the contracts and agreements, which had the consent of the board; on behalf of the association; taking into consideration the cases which required the consent of the general assembly.
5. To signing, with the general-secretary (the secretary), the sessions' minutes, the administrative decisions and the staff's affairs.
6. To signing all the cheques and financial documents with the fund keeper.
7. To take decisions concerning the urgent issues which are presented by the general-secretary (the secretary) and which can not wait until the meeting of the executive committee or the board. Those issues and the decisions concerning it must be presented before the board at the nearest meeting. When the chairman on absent, his tasks are carried out by his deputy or by the member who was assigned by the board, he then has all the competencies of the board's chairman.

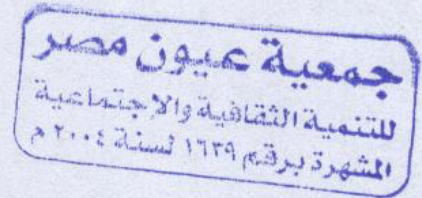




## Clause (41)

### The competencies of the general-secretary:

1. Arranging the board's agenda, inviting the members, heading the meeting's secretary, arranging its minutes and decisions, recording it in special records to present before the board at the next meeting to confirm it.
2. Arranging a record including the members' names and addresses.
3. Maintaining the records of sessions' minutes of the board and of the general assembly and to sign it with the chairman.
4. Following up applying the board's decisions.
5. Arranging the annual report about the association's activities and present before the board after presenting it before the executive committee.
6. Arranging the agenda of the general assembly and inviting for its meeting according to the rules of the law. And arranging the agenda of the unusual meetings.
7. Informing the administrative organization and the competent union about the board's or the general assembly's decisions according to the rules of the executive regulations.
8. Carrying out the association's duties regarding the board's membership election.
9. Supervising all the administrative tasks, the staff's affairs and keeping all the association's documents and record at the associations headquarter.
10. Reviewing the association's correspondences to present it before the board, the executive committee or the chairman, each with its competency.
11. Investigating the remarks of the central account system and the competent administrative for the administrative and social aspects, arranging for its reply to present the whole issue before the executive committee and the board first, in order to send a reply to those organization during a month starting the date of receiving the remarks.
12. Other competencies assigned to the general-secretary by the board.



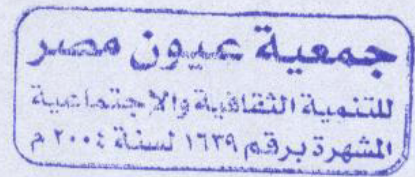


## Clause (42)

### The competencies of the fund keeper:

The Fund keeper is considered responsible for all the financial affairs of the association, according the system prepared by the accounts auditor and has the consent of the board, his competences mainly are:

1. General supervising above the association's resources and expenses, monitoring the receipts of all revenues, receiving it and depositing it at the bank (or the savings fund) constantly; managing all the expenses and revenues constantly at its books, he is also responsible for managing the financial an storage tasks and supervising it to present his remarks and notes before the board.
2. Supervising the annual inventory and presenting a report of the inventory results before the executive committee and the board.
3. Confirming disbursement of the legal expenses and keeping the documents which confirm that the disbursement is correct, or monitoring the disbursement with keeping the documents.
4. Checking the association's documents and the financial records before and after the disbursement, confirming and keeping it.
5. Applying the decisions of the board and the executive committee concerning the financial transactions as long as it adheres to the budget's articles.
6. Signing the disbursements receipts and the cheques, as an initial signing, with the chairman or his deputy.
7. Approving on disburdenment of the temporary allowance within the limits which the board set, that to disbursement of it in case of urgent and necessary needs which can not wait until presenting it before the board, these expenses are to be confirmed at the board's first meeting.
8. Preparing the account of expenses and revenues and the general budget, to be reviewed by the accounts auditor to prepare his final report and present them all before the board.
9. Participating with the general-secretary (the secretary) to set the budget plan of the next year, present it before the board and the administrative organization, fifteen days at least before presenting it before the general assembly.
10. Investigating the remarks of the central account system and the competent administrative for the administrative and social aspects, arranging for its reply to present the whole issue before the board first, in order to send a reply to those organization during a month starting the date of receiving the remarks.





### Clause (43)

The association is obligated to assign an accounts auditor who is registered in auditors' tables, if the collective sum of its revenues or expenses exceeds twenty thousand pounds annually.

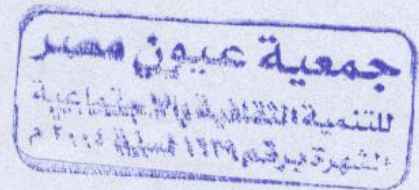
The competencies of the accounts auditor are:

1. Reviewing the association's books, records and documents at any time, he has the right to ask for the data and declarations necessary to accomplish his task and to appoint the association's assets and obligations, the board is to enable him to get all the mentioned.
2. If he was disabled to accomplish his task, then he should record that in a registered report to present it before the board, so it proceed the procedures to enable him, if the board did not proceed the necessary procedures to facilitate his task, then the accounts auditor notify the administrative organization with a copy of the report.

At all case the board must present the auditor's report and the procedures in this regard before the general assembly.

The accounts auditor may notify the competent administrative organization with a request to set unusual general assembly meeting, if he was unable to carry out his task, to present the issue before it and make the suitable decision.

3. The accounts auditor is to set a financial system; which guarantees a good performance for the association's work.
4. Supervising the treasury's inventory and the imprest accounts in the end of the association's fiscal year and presenting a report before the board with the inventory's results.
5. Presenting a report about the terminal account and the general budget before the board, one month at least before the general assembly meeting, accompanied with a report with remarks about the terminal account and the budget. He has the right to attend the general assembly to read his report of the association's works and to advice his opinion as an auditor for the association's accounts.
6. If there was underperformance of the accounts auditor, then the board has the right to invite a usual general assembly meeting, accompanying the invitation a report from the board to discuss it and take the suitable decision in this regard.





## Chapter Five

### *Dissolving the Association*

#### Clause (44)

If the board found that the association is longer able to achieve its purposes, then he has the right to invite for unusual general assembly meeting, accompanying the invitation a report in this regard to discuss it by the unusual general assembly and take the suitable decision either to dissolve the association or to integrate it with another association within the same field.

If the unusual general assembly decided to dissolve the association, then it must issue a decision in this regard including assigning one liquidator or more, setting the liquidation period, the fees of the liquidator and notifying the administrative organization and the competent union.

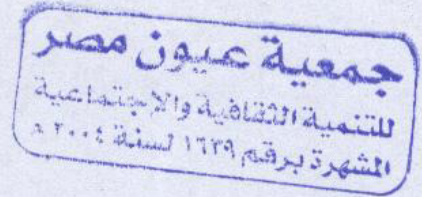
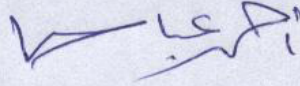
If the unusual general assembly decided to integrate it with another, then the administrative organization must be notified to issue the necessary decision after the consent of the association which is requested to integrate with.

In 25/12/2003

#### The chairman

Name: Mr. *Ahmed Mahmoud Abbas Khalil*.

Signature:





## Statement

To / **IFM-SEI**

Thank you for your quick reply and all information provided.

On behalf of the OMA, I want to inform you that our board of directors has agreed to join the membership of your esteemed organization in its 2<sup>nd</sup> meeting of 2018 on 23<sup>rd</sup> of March 2018 and accepted the aims, principles and constitutions of IFM–SEI. We are willing to contribute the membership fees.

For your information our activities target young people and children and ensure gender equality in our structures and all activities, our board of directors, 9 members from which 90% are allocated to members aged between 18 to 35. There are also allocated at least 4 places to females.

As fundamental criterion, we pay attention to ensure gender equality, we use non formal education methodology in all our activities and mainly we work in the frame work of Euro Med Youth Program and Erasmus+ Program.

Moreover, we are not a member of any other international organization that goes against the aims or the principles of IFM-SEI.

Please, if you have any inquires do not hesitate to contact us.

**Best regards,**

Mostafa Abbas

Head of Board of Directors

A handwritten signature in blue ink that reads 'Mostafa Abbas' with a long horizontal flourish underneath.



MONTH	ACTIVITY
February 2017	We organized open space meetings to develop the project Made in EuroMed as an online platform to promote dialogue between cultures and to face illegal immigration crisis.
May 2017	On the 21 <sup>st</sup> May, we organized an activity to celebrate the World Day for Cultural Diversity for Dialogue and Development.
June 2017	We organized an activity to celebrate Children's Day. In partnerships with schools from rural areas, we organized an activity to teach children how to create leaflets and promote civic values.
August 2017	We organized several workshops to celebrate International Youth Day. We organized a simulation model about the local councils. The central idea was to raise awareness about political involvement and democracy according to the new constitution.
September 2017	CAWC – Civilization Ambassadors Winter Camp took place in Siwa Oasis.
October 2017	We were partner in an Erasmus+ project and we sent 5 participants and 1 group leader to a Youth Exchange, KA1, Free Web Project in Napoli, Italy.
November 2017	Cultural Innovation Days – in partnership with the Cultural Innovators Network, at Goethe Institute in Alexandria and Biblioteca Alexandrina, we organized an activity promoting Culture and Arts Innovation at the local and national levels.
December 2017	We organized workshops to celebrate the International Volunteer Day in partnership with France Volunteers Cairo Office. It took place in Alexandria University.





Oyoun Masr Association  
defamatory number 1639 for the year 2004

## Organizational Structure

